

## **OPERATIONS COMMITTEE**

### **1.0 Purpose**

The purpose of this policy is to define the responsibilities of the Operations Committee.

### **2.0 Scope**

The Operations Committee is responsible for oversight of Council operations. The Committee ensures the Councils implement ASNT's strategic objectives through programs approved by the Board of Directors, coordinates work between Councils, and communicates guidance, progress, issues, and concerns between the Board of Directors and the Councils.

### **3.0 Reference**

3.1 *ASNT Bylaws*

3.2 G-43 Committees of the Board

### **4.0 Responsibilities**

4.1 Works closely with Councils to ensure they collaborate with each other, and with ASNT committees and staff, on programs and objectives.

4.2 Communicates guidance, progress, issues, and concerns between the Board of Directors and the Councils.

4.3 Ensures Councils have annual operating plans which effectively implement ASNT's strategic objectives.

4.4 Monitors Council performance against their annual operating plans and provides guidance on corrective measures, when necessary.

4.5 Coordinates Council resource requirements during annual budget planning with the Business and Finance Committee.

4.6 Provides recommendations on policies, operations, business initiatives, financial plans, and products and services proposed by Councils or when requested by the Board of Directors.

### **5.0 Chair and Membership**

The Committee shall be composed as follows. Appointments shall be made in accordance with policy:

5.1 The ASNT President shall serve as Committee Chair.

5.2 Three (3) Directors at large.

5.3 The President of ASNT Certification Services LLC.

- 5.4 The Executive Director shall serve as a non-voting member.
- 5.5 The Council Chairs shall serve as non-voting members.
- 5.6 The ASNT Certification Services LLC Chair of the Certification Management Committee and Chair of the Accreditation Committee shall serve as non-voting members.

**6.0 Reporting Requirements**

The minutes of each Operations Committee meeting shall be provided to the Board of Directors within fifteen (15) days following each meeting.